

ICAR- INDIAN INSTITUTE OF MAIZE RESEARCH
PUSA CAMPUS, NEW DELHI-110012

F.No 5(13)PRO-AAO/IIMR/2015

6977/96

Dated 19.12.2015

To

The Directors/Project Director of ICAR research Institutes/NRC's/
Project Directorates/Bureau/ ICAR Hq

Sub: Filling up one post of AAO on deputation basis at Indian Institute of Maize
Research, Pusa Campus, New Delhi.

Sir/Madam,

It has been proposed to fill up 1 post of Asstt. Admn. Officer PB-II, Pay Scale of Rs 9300-34800/- + Grade pay of Rs 4600/- at Indian Institute of Maize Research Pusa New Delhi on deputation basis amongst the eligible Assistants working in ICAR Hq/ ICAR Research Institutes/ National Bureau/ NRCs/Project Directorates etc. In PB-II RS 9300-34800/- + Grade Pay of Rs.4200/- having 5 years of regular service in the grade. The deputation will be maximum for a period of 2 years.

It is requested that above vacancy may kindly be circulated amongst the concerned staff working in your Institute/Directorate/NRC/Bureau and application of the willing employees in the enclosed proforma may please be forwarded alongwith attested copies of their CR dossiers for the 5 years who can be relieved immediately in the event of his/her selection.

A Certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the official may also be sent while forwarding the application.

The last date of receipt of application is 31.01.2016

Yours faithfully,

(H.C. Ghildiyal)

Administrative Officer

Encl: As above

Copy for kind information and necessary action to:

- 1 The Director (Admn.), ICAR, Krishi Bhwan, New Delhi-110001
- 2 The Secretary (Crop. Science), ICAR, KAB-II, New Delhi
- 3 In-charge, ARIS Cell for uploading on IIMR Website.
- 4 Notice Board, IIMR, New Delhi

Hindi version follows.

APPLICATION FOR THE POST OF POST OF ASSISTANT ADMINISTRATIVE OFFICER ON DEPUTATION BASIS AT INDIAN INSTITUTE OF MAIZE RESEARCH PUSA CAMPUS NEW DELHI-110012

- 1 Name of The Candidate (Block letters):-----
- 2 Name of the Institute /Dte/NRC where working-----
- 3 Date of Birth/Present Age : _____
- 4 Educational qualification giving details
Of Examination passed from Matriculation
Onwards
- 5 Date of initial joining in ICARR :
- 6 Date of appointment on regular basis
In the Present Post :
- 7 Whether Permanent/Temporary :
- 8 Whether belongs to SC/ST/EX-S/PH :
- 9 Details of Service including present Post:

Name of the Institute	Post held	Scale of Pay	Period		of duties in details
			From	To	

10. Present Basic pay in PB and Grade Pay

11. Any other information

Declaration

I hereby declare that all the statements above are complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect at any before or after the transfer, action may be taken against me as per rules and I shall abide by the decision of The DIRECTOR INDIAN INSTITUTE OF MAIZE RESEARCH PUSA CAMPUS, NEW DELHI-110012

Date:

Signature of the Candidate

Certificate to be furnished by the Head of Deptt./ Office

Certified that the information furnished by the candidate has been verified from the Office /Service records and found correct. It is further that no vigilance/ disciplinary case is pending or being contemplated against the above named employee.

Date:

Signature of the competent

Authority

Rectt A